

**ST. LOUIS CIRCUIT ATTORNEY  
HIRING ANNOUNCEMENT**

**ASSISTANT CIRCUIT ATTORNEY – ATTORNEY II**

The St. Louis Circuit Attorney's Office is accepting applications for the position of Assistant Circuit Attorney at the level of Attorney III. We are a fast-paced office devoted to a culture of excellence interested in someone with 2-4 years of trial experience capable of hitting the ground running with some supervision and training. This is an excellent opportunity for mid-level attorneys who have a desire to serve the St. Louis community and enjoy trying cases.

**Qualifications:** Must be a current member of the Missouri Bar or eligible for licensure in the State of Missouri.

**Duties:** This position includes handling all aspects of cases involving moderately complex, low-level felonies, including some victim crimes, representing the people of the City of St. Louis, State of Missouri. Duties include but are not limited to:

- Investigation including review of evidence and official reports
- Interviewing and deposing witnesses and victims
- Making charging decisions and drafting charging documents
- Performing legal research and writing memos
- Conducting bond review and detention hearings
- Conducting preliminary and grand jury hearings
- Preparing and answering discovery
- Drafting and arguing motions
- Conducting bench and jury trials
- Conducting sentencing hearings
- Conducting probation revocations hearings
- Frequent court appearances with the highest level of professionalism
- Skillful management of case load
- Provide legal guidance and instruction to junior attorneys
- Participating in continued legal education as required by the Missouri Bar
- Performing other duties as assigned

Salary/Benefits:       Salary range - \$77,500 - \$87,500  
                                  Benefits include health care and retirement plan

How to Apply: Interested applicants may apply on InDeed or may send a cover letter and resume via email with professional references to: [caocommunications@stlouiscao.org](mailto:caocommunications@stlouiscao.org)